

ONTARIO

Retirement Home Departments - LMS Training Requirements

Tutorial (Length in minutes)	Office		Activity & Wellness		Direct Care		DC - OPT Direct Care w/Opt Care Services		Kitchen/ Dining Room		Housekeeping/ Maintenance		Volunteers	
	Orientation	Annually	Orientation	Annually	Orientation	Annually	Orientation	Annually	Orientation	Annually	Orientation	Annually	Orientation	Annually
ORIENTATION ONLY														
AODA: Promoting Accessibility in Customer Service and Design of Public Spaces	12		12		12		12		12		12		12	
AODA: Promoting Accessibility in Employment Standards	8		8		8		8		8		8		8	
OH&S Awareness Training - Worker & Supervisor	20		20		20		20		20		20		20	
Privacy Compliance (PHIPA)	10		10		10		10		10		10		10	
Unregulated Care Providers					15		15							
Young/New Workers	10		10		10		10		10		10			
ORIENTATION & ANNUALLY														
Assistance with Ambulation							6	6						
Assistance with Bathing							4	4						
Assistance with Feeding							5	5						
Assistance with Dressing							7	7						
Assistance with Personal Hygiene							10	10						
# Behaviour Management	10	10	10	10	10	10	10	10	10	10	10	10		
#Complaints	12	12	12	12	12	12	12	12	12	12	12	12	12	
Cognitive Impairment					10	10	10	10						
Continence Care							6	6						
Falls Prevention Programs	10	10	10	10	10	10	10	10	10	10	10	10		
# Fire Safety & Emergency Plan	20	20	20	20	20	20	20	20	20	20	20	20	20	
# Infection Control (incl COVID-19)	20	20	20	20	20	20	20	20	20	20	20	20	20	
Injury Prevention (MSDs; Lifts & Transfers; Slips, Trips & Falls)	20	20	20	20	20	20	20	20	20	20	20	20		
Mental Health and Wellness -Residents	10	10	10	10	10	10	10	10	10	10	10	10		
Mental Stimulation	5	5	5	5	5	5	5	5	5	5	5	5		
# Prevention of Resident Abuse	12	12	12	12	12	12	12	12	12	12	12	12	12	
Provision of a Meal	4	4	4	4	4	4	4	4	4	4	4	4		
# Restraints & PASDs (RHA)	7	7	7	7	7	7	7	7	7	7	7	7		
Retirement Homes Act: Whistleblowing and Residents' Bill of Rights	10	10	10	10	10	10	10	10	10	10	10	10	10	
Safe Food Handling Preparation									12	12				
WHMIS GHS	10	10	10	10	10	10	10	10	10	10	10	10	10	
# Workplace Violence	20	20	20	20	20	20	20	20	20	20	20	20	20	
Staff Training Hours	4	3	4	3	4 1/2	3	5	3 1/2	4	3	4	3	2	0

Indicates Site Specific Policy Training must be documented for compliance.